

**Bishop Ludden Jr-Sr High School
Application for Re-Admission 2020/2021**

Student Name _____ DOB _____ Grade Entering _____
Last First Middle

Public School District in which the student resides _____

Parish You Attend: _____

Other Children Re-Applying to this or other Catholic Schools in 2020/2021:

Name: _____ School Entering: _____ Grade Entering: _____

Name: _____ School Entering: _____ Grade Entering: _____

Name: _____ School Entering: _____ Grade Entering: _____

Student lives with: Both Parents Mother Father Other _____

Primary Contact is: Mother Father Other _____

Note: Both parents have a right to school information regarding the student unless one parent presents a legal document that states otherwise

Mother's information: Name _____ **Alumni:** Y/N **Year of Graduation:** _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone: _____

Email Address _____

Father's information: Name _____ **Alumni:** Y/N **Year of Graduation:** _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone: _____

Email Address _____

Emergency Contacts- If Mother and Father Cannot Be Reached

Name _____ Relationship _____

Home Phone _____ Cell Phone _____ Work Phone _____

Name _____ Relationship _____

Home Phone _____ Cell Phone _____ Work Phone _____

Tuition and fees for the 2020/2021 school year are as follows:

1) TUITION:

PARISH AFFILIATION RATE

	Grades 7 & 8	Grades 9-12
1st Child	\$6,400	\$7,450
2nd Child	\$6,100	\$7,150
3rd Child	\$5,800	\$6,850

NON-PARISH AFFILIATION RATE

Grades 7 & 8	Grades 9-12
\$7,400	\$8,450

2) STUDENT ACTIVITY FEE: \$600 per student.

The 2020/2021 student activity fee includes: your student’s instructional fee (textbooks, technology fees, PSAT fees, class retreats, and basic art supplies), family fundraising fee, athletic fees, drama fees and STEM club fees. The student activity fee will be included in your tuition bill and it may be included in your payment plan. The student activity fee is non-refundable.

TUITION PAYMENT POLICY

SMART TUITION:

Bishop Ludden has contracted Smart Tuition to act as the tuition administer for our school system. Existing families are not required to complete the Smart Tuition Enrollment Form and will be automatically enrolled with the same payment terms as the prior school year. A \$39 administrative fee applies to monthly payment plans.

HARDSHIPS:

Bishop Ludden understands that unexpected hardships occur. We encourage families experiencing hardships to immediately contact the Tuition Manager to discuss financial options. All special arrangements are subject to the approval of the Bishop Ludden Tuition Committee. The following options may be available:

- An education loan, i.e. Sallie Mae.
- A Promissory Note with Affidavit for Confession of Judgment.
- In some unique hardship situations, temporary financial assistance may be available.

DELINQUENT ACCOUNTS:

An account is delinquent if a payment has not been made by the due date. A late fee of \$45 will be charged for each payment that has not been made by the due date. Late fees can no longer be turned off. Unless other arrangements have been made with Bishop Ludden, the following will result for delinquent accounts:

- A late fee of \$45 will be charged for each late payment.
- A fee of \$30 will be applied to your account for each failed auto-debit and each failed check payment.

After 30 calendar days of delinquency, the following will occur:

- Letter of notification is sent home
- Rediker is turned off
- Progress Reports/Report Cards are withheld
- Student is not allowed to participate in extracurricular activities

After 60 calendar days of delinquency, the following will occur:

- Letter of notification is sent home
- Student is suspended until the account is brought current

Student accounts having a balance after the last day of classes, are automatically unregistered for the following school year. The student will be registered when the account is paid off.

As is the policy of the Diocese, seniors must pay all balances in full a minimum of 10 days prior to graduation in order to participate in the graduation ceremony, receive their diploma and have transcripts and other documents released from the school.

Any family whose payment is returned or denied a second time during the school year must submit subsequent payments by Cash or Cashier's Check.

Pro-rated Tuition and Scholarship:

A Student who withdraws or is dismissed from school will be charged tuition for the remainder of the month in which the student leaves school. Bishop Ludden will not release transcripts or other student records until all balances have been paid. If the tuition is not paid, the account will be sent to the collection attorney.

If a student is asked to leave Bishop Ludden, for any reason, all financial aid awarded for the current school year will be forfeited. If actual tuition payments received by Bishop Ludden for the student exceeds the amount of tuition due for the period the student was enrolled in school, the difference will be refunded.

To be eligible for TAP A awards for the 2020/2021 school year, families must file for financial aid between November 15, 2019 and February 15th, 2020

<p>Person Responsible for Payment of Tuition - must complete in order to register your child</p> <p>Name _____</p> <p>Address _____ City _____ State _____ Zip _____</p> <p>Employer's Name _____ Work Phone _____</p> <p>It is agreed that tuition will be paid as indicated above.</p> <p>Signature of person responsible for tuition _____</p> <p>Social Security # (Required) _____</p>
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****Registration Fee:** All re-registration fees are non-refundable; Re-registration is not complete until **ALL paperwork and fee are returned to Bishop Ludden**

Re-Registration Fee Schedule:
November 1 through January 1: \$50
January 2 through March 1: \$75
March 2 through April 1: \$100
April 2 and beyond: \$150

My child has applied to Bishop Ludden Junior Senior High School. I understand that certain information is needed in order to complete my application. My signature acknowledges my receipt of, authorizes and agrees to the following:

Authorization to Release Records: Records such as Academic, Discipline, Testing, Psychological, Health, I.E.P, I.E.S.P, 504 Plans and other records necessary for consideration.

Textbook Request: I, the undersigned, request that my home school district loan to my child the textbooks required for his/her education and hereby authorize the principal of the school to act as my agent in the implementation of this request. I understand that all books loaned to my child are to be maintained in good condition and that said child will be responsible for the loss or excessive damage to these books.

Internet Agreement: As the parent/guardian of the student, I grant permission for my daughter/son to access networked computer services such as email and the internet. I have read and agree to the TERMS AND CONDITIONS.

Tuition: I have read and understand the tuition policy and payment policy for Bishop Ludden.

Publicity Consent and Release: Please check one of the following.

_____ I GRANT permission for my child's photo, name, grade and school to be published for marketing/publicity for Bishop Ludden

_____ I DO NOT GRANT permission for the use of my child's photo or any other information to be used for marketing/publicity for Bishop Ludden

This authorization/agreement shall remain in effect while my child is attending Bishop Ludden.

Parent/Guardian Signature: _____ Date: _____

Please return application & required fees (*see page 3*) to:

**Bishop Ludden Jr-Sr High School
Attn: Sara Rounds
815 Fay Road
Syracuse, NY 13219**

If you have any questions about the application or admissions process, please contact student registration at 315-459-7175

This school is fully committed to fostering an educational community that is free from discrimination based on race, national origin, skin color, disabilities, age or gender, except as concerns any matter for which there is a statutory or judicially recognized exception for religious institutions.