

Bishop Ludden Jr-Sr High School
Application for Re-Admission 2019-2020

Student Name _____ DOB _____ Grade Entering _____
Last First Middle

Public School District in which the student resides _____

Other Children Re-Applying to this or other Catholic Schools in 2019-2020:

Name: _____ School Entering: _____ Grade Entering: _____

Name: _____ School Entering: _____ Grade Entering: _____

Name: _____ School Entering: _____ Grade Entering: _____

Student lives with: Both Parents _____ Mother _____ Father _____ Other (please specify) _____

Note: Both parents have a right to school information regarding the student unless one parent presents a legal document that states otherwise

Mother's information: Mother/Guardian's Name _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Email Address _____

Father's information: Father/Guardian's Name _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Email Address _____

Emergency Contacts

Name _____ Relationship _____

Home Phone _____ Cell Phone _____ Work Phone _____

Name _____ Relationship _____

Home Phone _____ Cell Phone _____ Work Phone _____

FOR OFFICE USE ONLY: Tuition Deposit Received _____ Check #/Cash: _____ Date _____

2019-2020 Tuition Charge: _____

Tuition and fees for the 2019-20 school year are as follows:

1) **TUITION:**

PARISH AFFILIATION RATE

	Grades 7 & 8	Grades 9-12
1st Child	\$6,100	\$7,100
2nd Child	\$5,800	\$6,800
3rd Child	\$5,500	\$6,500

NON PARISH AFFILIATION RATE

Grades 7 & 8	Grades 9-12
\$7,000	\$8,000

2) **STUDENT ACTIVITY FEE: \$600 per student.**

The 2019-2020 student activity fee includes: your student's instructional fee (textbooks, technology fees, PSAT fees, class retreats, and basic art supplies), family fundraising fee, athletic fees, drama fees and STEM club fees. The student activity fee will be included in your tuition bill and it may be included in your payment plan. The student activity fee is non-refundable.

TUITION PAYMENT POLICY

SMART TUITION:

Bishop Ludden has contracted Smart Tuition to act as the tuition administer for our school system. Existing families are not required to complete the Smart Tuition Enrollment Form and will be automatically enrolled with the same payment terms as the prior school year. A \$39 administrative fee applies to monthly payment plans.

HARDSHIPS:

Bishop Ludden understands that unexpected hardships occur. We encourage families experiencing hardships to immediately contact the Tuition Manager to discuss financial options. All special arrangements are subject to the approval of the Bishop Ludden Tuition Committee. The following options may be available:

- An education loan, i.e. Sallie Mae.
- A Promissory Note with Affidavit for Confession of Judgment.
- In some unique hardship situations, temporary financial assistance may be available.

DELINQUENT ACCOUNTS:

An account is delinquent if a payment has not been made by the due date. A late fee of \$45 will be charged for each payment that has not been made by the due date. Unless other arrangements have been made with Bishop Ludden, the following will result for delinquent accounts:

- A late fee of \$45 will be charged for each late payment.
- A fee of \$30 will be applied to your account for each failed auto-debit and each failed check payment.

For Accounts 30 days past due

- 30 day past due notice will be sent.

For accounts 45 days past due

- Access to Rediker, ParentPlus and StudentPlus Portals will be suspended. Report cards and transcripts will be withheld. Student(s) may not participate in extracurricular activities, such as athletics, musicals and other club activities.

For accounts 60 days past due

- Student(s) will be suspended. You will be given two weeks to bring account current or your student(s) will be asked to permanently withdraw. Account will be turned over to a collection agency.

Students may not register for a future school year unless their account is current.

As is the policy of the Diocese, seniors must pay all balances in full a minimum of 10 days prior to graduation in order to participate in the graduation ceremony, receive their diploma and have transcripts and other documents released from the school.

Any family whose payment is returned or denied a second time during the school year must submit subsequent payments by Cash or Cashier's Check.

Pro-rated Tuition and Scholarship:

A Student who withdraws or is dismissed from school will be charged tuition for the remainder of the month in which the student leaves school. Bishop Ludden will not release transcripts or other student records until all balances have been paid. If the tuition is not paid, the account will be sent to the collection attorney.

If a student is asked to leave Bishop Ludden, for any reason, all financial aid awarded for the current school year will be forfeited. If actual tuition payments received by Bishop Ludden for the student exceeds the amount of tuition due for the period the student was enrolled in school, the difference will be refunded.

Does your family intend to apply for Financial Aid? Yes or No

If yes, please review the information at www.BishopLudden.org/apps/pages/financialaid

To be eligible for TAP A awards for the 2019-20 school year, families must file for financial aid before February 15th, 2018

Person Responsible for Payment of Tuition - must complete in order to register your child			
Name _____			
Address _____		City _____	State _____ Zip _____
Employer's Name _____		Work Phone _____	
Tuition Deposit: \$150 - due with application			
Registration Fee: \$25 - waived if completed before April 12, 2019			
It is agreed that tuition will be paid as indicated above.			
Signature of person responsible for tuition _____			
Please provide your Social Security # _____			

My child has applied to Bishop Ludden Junior Senior High School. I understand that certain information is needed in order to complete my application. My signature acknowledges my receipt of, authorizes and agrees to the following:

Authorization to Release Records: Records such as Academic, Discipline, Testing, Psychological, Health, I.E.P, I.E.S.P, 504 Plans and other records necessary for consideration.

Textbook Request: I, the undersigned, request that my home school district loan to my child the textbooks required for his/her education and hereby authorize the principal of the school to act as my agent in the implementation of this request. I understand that all books loaned to my child are to be maintained in good condition and that said child will be responsible for the loss or excessive damage to these books.

Internet Agreement: As the parent/guardian of the student, I grant permission for my daughter/son to access networked computer services such as email and the internet. I have read and agree to the TERMS AND CONDITIONS.

Tuition: I have read and understand the tuition policy and payment policy for Bishop Ludden.

Publicity Consent and Release: Please check one of the following.

I GRANT permission for my child's photo, name, grade and school to be published for marketing/publicity for Bishop Ludden

I DO NOT GRANT permission for the use of my child's photo or any other information to be used for marketing/publicity for Bishop Ludden

This authorization/agreement shall remain in effect while my child is attending Bishop Ludden.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Please return application & required fees (*see page 3*) to:
Admissions Office
Bishop Ludden Jr-Sr High School
815 Fay Road
Syracuse, NY 13219

If you have any questions about the application or admissions process, please contact admissions at (315) 579-0086